

Ladysmith Chamber of Commerce
2019 Federal All Candidates Forum
October 2nd, 2019 – 6:00pm-9:00pm

Rules:

1. Code of Conduct:
 - a. The purpose of the All Candidates Forum is for audience members to gather the information they need to make an informed decision on election day. It is not for the purposes of showing ones support for a particular candidate or party. We therefore ask the audience to respect the candidates and applaud good ideas rather cheering (or jeering) the candidates themselves or their political party.
 - b. A reasonable decorum will be expected by the guests and candidates to ensure a fair and equitable discussion. The moderator will ensure and maintain a productive and respectful environment.
 - c. If anyone acts out of line and fails to maintain a reasonable decorum, they will be asked to leave the event immediately. The evening will be paused until the situation is resolved. We take the security and respect of candidates and guests very seriously.
 - d. We ask the candidates to respect each other by not speaking over one another and speaking to each other in a civilized manner.

2. Rebuttal Cards: Three rebuttal cards will be issued to each candidate which may be used during the Preselected Question or Open Mike/Written Question portions of the Forum. When a candidate wants to rebut the statement of another candidate s/he should hold up a rebuttal card and await acknowledgement from the moderator. Upon instruction from the moderator the candidate will place the rebuttal card in the holder in front of them and then will have 1 minute to rebut.

3. Open Mike/Written Questions:
 - a. Audience members may ask one question to a single candidate.
 - b. Once a question has been asked the selected candidate will have 1½ minutes to respond.
 - c. Questions must be short (maximum of 30 seconds).
 - d. Questions must be succinct and stand by themselves (i.e. not require background information, qualifying statements or opinion).
 - e. The moderator will rule out of order any question deemed inappropriate, offensive and derogatory or that would seem to attack the integrity of the candidate or brings the Chambers reputation into disrepute.
 - f. The moderator will rule out of order any person who attempts to use the Forum as a platform for expressing a point of view on any issue.
 - g. Questions from the floor will be limited to one question per individual per appearance at the microphone. Audience members will be asked to move to the back of the line for each subsequent question.
 - h. Due to time constraints there is no assurance that questions will be asked. Contact information will be provided in the event program so that audience members can communicate with the candidates after the forum.

4. Campaign Materials

A table will be made available for each candidate around the hall to lay out their Campaign Materials (e.g. flyers, pins, and other swag). These tables will be accessible to the audience members during the “Meet & Greet” event. Candidates are asked to refrain from distributing signage or any promotional material larger than 8½ x 11”.